

REGULATION

OF PARTICIPATION AT THE TRADE FAIR “BALTIC FASHION & TEXTILE Vilnius”

I. PARTICIPATION TERMS

1. The applicant is registered after the Application-Contract has been completed, signed and returned by mail to organizer and the amount indicated in the Proforma Invoice has been completely paid. Signed and stamped original copy of completed Application - Contract should be sent to the organizer within 7 (seven days) after it has been signed. From this moment on it is considered that the contract between the organizer and the exhibitor has been concluded and the exhibitor is liable for violation of the application-contract and regulations according to the civil law.
2. The signatory of the application is an authorized person by the management of his company and thus implementation of the application-contract is the responsibility of the company.
3. The organizer reserves the right to close the exhibitor's stand if the exhibitor violates the regulations or under motivated claim of competent State institutions.

II. TERMS OF PAYMENT

1. The organizers issue Proforma –Invoice , after they have received the Application-Contract by post, by e-mail or by fax. Exhibitor has to follow the terms of payment indicated in the Proforma – Invoice, latest payment deadline is 1 (one) month before the opening of the trade fair, unless different deadline is indicated in the Proforma – Invoice. The payment for full ordered space is obligatory condition of participation in the trade fair.
2. The organizers issue the original copy Invoice during trade fair as a final document for trade fair, which indicates exhibition space rendered and the total amount to be paid for the participation in Baltic Fashion & Textile Vilnius.
3. The following measures are applied for non-fulfilment of the contract if the exhibitor fails payment deadline indicated in the Proforma Invoice: it can be deleted of the list of exhibitors and has to pay a fine equal to 30 per cent of the amount for booked space area in the trade fair by this particular exhibitor. This fine is recovered according legislation of the Republic of Lithuania. The registration fee is not refunded after the company is deleted from the exhibitors' list.
4. Participant is obliged to a fine equal to 0.1 per cent of the remaining amount if after the receipt in original copy of Invoice it has not paid all the amount for the exhibition space area booked at the trade fair.
5. Interest rate for extra charged fine is 0.00 %.
6. Company that transfers the money must cover all expenses concerned with bank services.
7. All financial operations will be made by the Organizer

III. CANCELLATION

1. The registration fee is not refunded if the exhibitor withdraws from the trade fair.
2. Exhibitor is refunded the remitted sum of money reduced by 30 percent if it withdraws from the exhibition when more 15 days are left before the opening date of the trade fair.
3. The remitted amount of money for participation at the trade fair is not refunded if the participant withdraws from the trade fair either when less than 15 days are left or it fails to attend the event.
4. The Organizer takes no responsibility in case of refusal to issue the Lithuanian visa by Lithuanian authorities. In this case participation fee is not refunded.
5. The refusal of the exhibitor to take part in the trade fair should be presented in written form.

IV. EXPOSITION

1. The exhibitor has the right to commission another company, not LITEXPO, with mounting and dismantling of the stand. In this case the exhibitor has to coordinate working terms and the stand plan with LITEXPO and to submit them to LITEXPO not later than one month prior to the commencement of the event. And to mount stand 2 days before opening the Trade Fair.
 2. The exhibitor may decorate the stand walls provided it does not damage the equipment.
 3. The exhibitor finishes assembly of the stand before 9.00 p.m. on the day before the opening of the trade fair. After 9.00 p.m. the stands are handed to the security service of LITEXPO.
 4. Using of stand elements higher than 2.5 meters should be agreed with LITEXPO.
 5. The stand should be dismantled and removed with exhibits within 3 days after the end of the exhibition.
 6. After work the exhibitor must leave his working place in order.
 7. After the exhibition the stand must be handed over to LITEXPO by protocol. Otherwise the exhibitor will be charged for the missing equipment that was included in the protocol.
- The exhibitor may admit a co-exhibitor to his stand only after receiving organizer permission in writing. The co-exhibitor is subject to the same terms and conditions of participation as the exhibitor.

V. ADVERTISING

1. The exhibitor has to submit information about his company for exhibition catalogue.
2. The exhibitor may advertise it's products only in his own stand provided it doesn't inconvenience the work of other stands.
3. Another kind of advertising is possible only under a space agreement.
4. Advertising over the radio is charged under a special agreement.

VI. INSURANCE AND SECURITY

1. The exhibitor is responsible for transportation of goods (in case he is transporting them by himself), for damages and security of goods during and after the events as well as for damages made by third persons until goods are handed over to security service of LITEXPO. The exhibitor is liable for all losses and damages made to LITEXPO, visitors or third persons.
2. Organizer is not liable for accidents, damage of goods, theft, natural or technical calamities, water or electrical stoppage that occur not because of organizer fault.
3. The exhibitor has to inform organizer about all the accidents without delay.
4. Organizer guarantees security of exhibiting goods from the moment premises of exhibition are sealed after a working day until the opening of the exhibition the next day.
5. Organizer recommends the exhibitors to insure their goods.

VII. RIGHTS AND OBLIGATIONS OF THE EXHIBITOR

1. Organizer gives each exhibitor a personal card which guarantees the entrance to the trade fair territory. The passes are given in proportion to the stand size: 3 passes for 6 sq. m, plus 1 pass every 3 sq. m.
2. The exhibitor must keep to order, security, fire prevention and trading regulations.
3. Exhibitor attending exhibition take obligation to follow requirements of all custom, taxes, import regulations and the other legal acts and regulations that are related to the exhibiting goods. The exhibitor is himself completely liable for all violations of legal acts applicable to his exhibits. If the violations of the legal acts by the exhibitor result in losses to organizer or third persons or penalties by authorised States institutions, etc., the exhibitor completely compensates for all the losses.

The organizer does not take responsibility to warn the exhibitor about the requirements of legal acts for his exhibits and recommends to apply to spedition company for all the questions related.

The organizer reminds that the exhibits imported from abroad and declared in Lithuania ought to be removed from the Republic of Lithuania in time adequately clearing customs documentation. It is prohibited to sell, give as a present or pass the exhibits during the exhibition and remove them out of the area of LITEXPO without changing customs procedure and clearance documentation. Exhibitors who intend to bring in products that have restricted import order according to the Laws of the Republic of Lithuania or decisions of Government are recommended by organizer to apply for spedition company for information and import permit acquirement in advance. The organizer does not assume the responsibility for the legitimate claims of third persons regarding violations of patents, company's logos and trademarks or any other violations of property law related to participant's exhibits and service.

4. In a case the exhibitor damages equipment at the allotted exhibition area (spots, cuts, etc.) the exhibitor pays the price of a new equipment.
5. In the stand the exhibitor is to make professional service of the stand.
6. Cleaning of the stand is carried out by the exhibitor or it can be ordered for on additional fee - if stand is not equipped by LITEXPO.
7. In the stand the exhibitor is to display only the goods that have been indicated in application-contract or was agreed with organizer.
8. The exhibitor and his staff may stay in the exhibition territory a half an hour before the opening and a half an hour after the closing of the exhibition.
9. The exhibitor is responsible for all the damages made by his staff or the hired workers.
10. The exhibitor covers all the expenses for the damages made to the property of LITEXPO during the exhibition. In case the exhibitor refuses to pay it will be recovered according to the law.
11. The exhibitor is to submit all the reclamations in writing during the exhibition to organizers.
12. If the exhibitor does not take his goods after the dismantling period is over he will pay a fine in the amount of 0.2% of the rent price of space for each day of delay.

VIII. FINAL NOTES

1. In case some points of the regulation are invalid, the rest of them remain in force.
2. All the conflicts are solved by the mutual agreement between organizer and the exhibitor. In case of disagreement of the sides, the conflicts are solved according to the law of the Republic of Lithuania.